

JUSTINE CUNNINGHAM

COPY-EDITOR AND PROOFREADER

Summary

I am a copy-editor and proofreader based in Leicestershire and have been running my freelance editorial business for four years. With over 25 years' experience working alongside media publishers, design and communication consultancies, academic institutions and book publishers (digital and print), my proofreading and copy-editing skills have been used on the following products:

fiction and non-fiction; newspaper and magazine articles; tender documents, annual reports and accounts; marketing brochures, websites, signage and advertisements; university course manuals

Qualifications

Adobe Tools for Editors – Publishing Training Centre
Introduction to Fiction Editing – SfEP
Introduction to Copy-editing – SfEP
Basic Proofreading by Distance Learning (Merit) – Publishing Training Centre
MA – The Country House: Art, History, Film and Literature (Merit)
BA – English Literature (2:1)

Written work

MA dissertation titled 'Household management and patronage found in Elizabeth, Duchess of Buccleuch's spending between 1777 and 1791'.
Written and researched at Boughton House, Northamptonshire by kind permission of the Duke of Buccleuch and Queensbury, KBE.

Skills

I mark-up on paper using the British Standards Institution's proof-correction marks (BS 5261 C:2005).
On screen I use Track Changes for Word files and Adobe Acrobat comment tools for pdfs.

A selection of my clients:

[University of Leicester – Radio & Space Plasma Group](#)

[University of Bath – School of Management](#)

[Emperor Works](#)

[Tassell Design](#)

[Canelo](#)

[Unbound](#)

[Troubador](#)

[Self-publishing authors](#)

Testimonials

Canelo has worked with Justine on several proofreading projects and found her work to be of the highest standard. She is considerate, sensitive and diligent in her approach and the communication process is seamless. We publish books across a range of genres and Justine has demonstrated the same skill and professionalism with each job. It is a pleasure to work with her and we hope to continue to do so in the long term.

Louise Cullen – Editorial Director, Canelo

I found Justine a pleasure to work with, she was professional yet very approachable. The copy-editing she has done on my first novel has been second to none and worth every penny. My grammar skills aren't all that good but she has provided me with some great advice in her style guide and edit. I would thoroughly recommend her and I will definitely be using her again.

Ella Bowen – Author – thriller

Memberships



Contact details

justine@justinecunninghamproofreader.com

www.justinecunninghamproofreader.com

[LinkedIn / Twitter](#)